

**MAHINDRA LOGISTICS LIMITED****INVESTOR FAQS FOR CLAIMING UNPAID/UNCLAIMED DIVIDEND**

It is our endeavour to extend best possible services to our valued shareholders and other investors. For your convenience, we have furnished below a list of frequently asked questions on claiming unpaid/unclaimed dividends declared by the Company and their answers. If you have any other queries, please feel free to contact our Registrar and Share Transfer Agent (“RTA”) – Link Intime India Private Limited (“Link Intime”) at [rnt.helpdesk@linkintime.co.in](mailto:rnt.helpdesk@linkintime.co.in) or the Company Secretary at [cs.mll@mahindra.com](mailto:cs.mll@mahindra.com)

**A. Details of dividend declared by Mahindra Logistics Limited (“the Company”)**

Financial year ended	Rate of Dividend per equity share	Record date of Dividend	Date of declaration of dividend	Last date for claiming unpaid/unclaimed dividend
31 March 2018	Rs. 1.50/-	26 July 2018	2 August 2018	5 September 2025
31 March 2019	Rs. 1.80/-	24 July 2019	1 August 2019	4 September 2026
31 March 2020	Rs. 1.50/-	24 July 2020	30 July 2020	30 August 2027
31 March 2021	Rs. 2.50/-	20 July 2021	27 July 2021	31 August 2028

**B. How do I know if my Dividend is unpaid/unclaimed?**

You can search through the shareholder-wise unpaid/unclaimed dividend statement uploaded on the website of the Company <https://mahindralogistics.com/shareholder-information> from the below links:

[\*Statement of Unpaid/Unclaimed Dividend for the Financial Year 2020-21 declared at the 14th Annual General Meeting held on 27 July 2021\*](#)

[\*Statement of Unpaid/Unclaimed Dividend for the Financial Year 2019-20 declared at the 13th Annual General Meeting held on 30 July 2020\*](#)

[\*Statement of Unpaid/Unclaimed Dividend for the Financial Year 2018-19 declared at the 12th Annual General Meeting held on 1 August 2019\*](#)

[\*Statement of Unpaid/Unclaimed Dividend for the Financial Year 2017-18 declared at the 11th Annual General Meeting held on 2 August 2018\*](#)

You may also search on the Investor Education and Protection Fund (IEPF) website by accessing the link: <http://www.iepf.gov.in>

## **C. How does one get dividend on shares held in electronic form?**

The Company obtains the details of beneficiary holders from the Depositories as on the date of the book closure /record date fixed by the Board of Directors. Dividend in respect of shares held is normally paid electronically if complete bank account details including the IFSC Code, the 9 digit Magnetic Ink Character Recognition (MICR) code are available in the records of the depositories/the RTA (for physical shareholders). In the absence of the required details, dividend demand drafts/warrants are issued and dispatched to the registered address of the Shareholders with details of their bank account printed thereon.

For timely and seamless receipt of electronic payment of dividend directly to your registered bank accounts, you are requested to keep your PAN and bank account details updated at all times with the depositories/RTA, as applicable.

## **D. How do I claim my unpaid/unclaimed dividend?**

The registered shareholder can send a request letter ([click here](#) for format) to Link Intime, RTA of the Company quoting their Depository Participant ID & Client ID, duly signed, with the following documents:

1. Self-attested copy of the Demat account client master (You will get this from the Bank/broker with whom you have a demat account);
2. Self-attested copy of PAN card;
3. Original cancelled cheque, bearing the name of the registered shareholder/copy of bank passbook/statement attested by the bank. This is required for registration of your Bank Mandate, in case if it is not already registered.

On receipt of your written request, Link Intime will verify the documents submitted and request the Dividend Banker to credit the unpaid/unclaimed dividend amount electronically (through NEFT/ECS) to your registered bank account, if the Dividend shows unpaid in the records of the Company.

## **E. How do I revalidate my Dividend warrant/Demand draft**

Demand draft issued by the Company for dividend payment (in cases where electronic transfer of dividend has failed/where details for electronic transfer are not available) is valid for three months from date of issuance in terms of the guidelines issued by the RBI. After expiry of validity period of the instrument, the instrument is cancelled and the dividend amount transferred by the Company is credited back immediately to the relevant bank account of the Company. Shareholders can claim the unpaid/unclaimed amounts against the expired Demand draft/warrant by sending a request to the Company for electronic payout of the same as detailed in point c above.

## **F. What if I have lost Demand draft/warrant received by the Company?**

If the validity period of the lost dividend draft/warrant has not yet expired, you can write to the RTA with an Indemnity Letter requesting cancellation of the lost dividend draft/warrant and electronic transfer of the unpaid dividend to your registered bank account.

If the validity period has expired, send request for electronic payout of unpaid dividend to your registered bank account.

**G. Whom do I contact to claim my unpaid/unclaimed dividend?**

You may contact our Registrar and Share Transfer Agent – Link Intime (details given below) or send an e-mail to the Company’s Investor desk at [cs.mll@mahindra.com](mailto:cs.mll@mahindra.com), who will guide you on documentation.

**Link Intime Private Limited**

**Unit: Mahindra Logistics Limited**

**Address: C-101, 1st Floor, 247 Park, L B S Marg, Vikhroli (West), Mumbai – 400 083.**

**E-mail: [rnt.helpdesk@linkintime.co.in](mailto:rnt.helpdesk@linkintime.co.in)**

**Contact: +91 22 4918 6000 / 6200**

**H. By when can I claim my unpaid/unclaimed dividend?**

A Shareholder can claim his / her unpaid/unclaimed dividend from the Company upto 7 years from the date of declaration.

After the expiry of seven years, the Company is mandatorily required to transfer all unpaid/unclaimed dividends to IEPF. Further all shares in respect of which dividend had not been paid or claimed for seven consecutive years or more are also required to be transferred to IEPF.

Post transfer of dividends and/or shares, as the case maybe to IEPF, the Shareholders will have to claim their unpaid/ unclaimed dividends and /or shares from IEPF authority.

**I. In order to protect against fraudulent encashment, I want to incorporate the details of my bank account in my dividend warrant/cheque. What procedure should I follow?**

Shareholders holding shares in dematerialised form may please note that their bank details as furnished by the respective depositories to the Company are considered for dividend payment. **Such Shareholders may please note that Link Intime or the Company will not entertain any direct request for change/deletion in bank details.** Further instructions if any, already given by them in respect of shares held in physical form will not be automatically applicable to the dividend paid on shares held in dematerialised form. Shareholders may therefore give instructions regarding bank accounts in which they wish to receive their future dividends to their DPs.

If you hold shares in physical form, please update your bank mandate with the RTA along with a copy of original cancelled cheque. The RTA will then incorporate the details in all your future dividend payments.

**J. I want dividend credited in different bank account. Why can't the Company take request for change of details recorded in the demat account?**

As per the Depository Regulations, the Company is obliged to take on record the details of demat shareholders furnished by the concerned Depository Participant. The Company cannot make any change in such records received from the Depository.

It is advisable to register your National Electronic Clearing Service mandate with your Depository Participant to enable the credit of all your dividends electronically.

**K. What is National Electronic Clearing Service (NECS)?**

Under this system, you can receive your dividend electronically by way of direct credit to your bank account. This avoids a lot of hassles like loss, postal delay, and fraudulent interception of dividend warrants during postal transit. This also expedites payment through credit to your account compared to dividend warrants in the physical form. We would strongly recommend that you opt for NECS, if you have not done so already.

**L. What is the procedure for claiming dividend refund/shares from IEPF?**

No unpaid and unclaimed Dividend of previous years or shares on which dividend has not been paid or claimed for seven consecutive years or more, have been transferred to the IEPF by the Company up to 31 March 2021 in terms of the applicable provisions of the Companies Act 2013 read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, as amended from time to time.

However, Dividends not claimed and shares related thereto for seven consecutive years from the date of its transfer to the unpaid dividend account, will be transferred to the IEPF and the same can be claimed by from the IEPF authority by filing online form IEPF-5 along with requisite documents with the IEPF.

Please click on below link for detailed procedure: <http://www.iepf.gov.in/IEPF/refund.html>

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