

INFORMATION AT A GLANCE FOR THE SHAREHOLDERS FOR THE 13TH ANNUAL GENERAL MEETING OF THE COMPANY

Particulars	Details	
About the Company		
Incorporation Date	August 24, 2007	
Corporate Identification Number (CIN)	L63000MH2007PLC173466	
Registered Office	Mahindra Logistics Limited Mahindra Towers, P. K. Kurne Chowk, Worli, Mumbai – 400 018.	
Corporate Office	1A & 1B, 4th Floor, Techniplex 1, Techniplex Complex, Veer Savarkar Flyover, Goregaon (West), Mumbai-400 062.	
Company Overview	<p>The Company is one of India's largest Third Party Logistics ("3PL") solutions provider. The Company operates in two distinct business segments – Supply Chain Management ("SCM") and Enterprise Mobility Services ("EMS") and caters to over 400 customers across both segments.</p> <p>We provide a wide range of customised, technology enabled integrated logistics and corporate mobility services. Our strength lies in our extensive network of strategically located warehouses and our PAN-India transportation network. We operate on an asset light business model, pursuant to which assets necessary for our operations, such as vehicles and warehouses, are owned or provided by a large network of Business Partners.</p> <p>Our technology enabled, "asset-light" business model allows for scalability of services as well as the flexibility to develop and offer customised logistics solutions across a diverse set of industries.</p> <p>The Company is part of Mobility Services Sector of Mahindra & Mahindra Limited, Holding Company of the Company.</p>	
13th Annual General Meeting ("AGM")		
Day, Date and Time of 13th AGM	Thursday, July 30, 2020 at 3:30 p.m. (IST)	
Mode of holding the 13th AGM and participation	Video Conferencing ("VC")	
Links for accessing the Notice of 13th AGM and Annual Report FY 2019-20	Company's website	https://www.mahindralogistics.com/investor/financial-information
	Website of stock exchanges where equity shares of the Company are listed	https://www.bseindia.com https://www.nseindia.com
	Website of National Securities Depository Limited ("NSDL"), e-voting agency	https://www.evoting.nsdl.com
Link and Instructions for attending the AGM through VC	Step 1	Click on NSDL e-voting website: https://www.evoting.nsdl.com
	Step 2	Click on "Login" under the first left tab "Shareholder/Member"
	Step 3	Login using your remote e-voting credentials Members who do not have the User ID and Password for e-voting or have forgotten the User ID and Password may retrieve the same by following the remote e-voting instructions mentioned in the Notice. Further Members can also use the OTP based login for logging into the e-voting system of NSDL.
	Step 4	Select EVEN for the Company's AGM : 113052
	Step 5	Go to "e-Voting" under the first left tab and click on "Active E-voting Cycle"
	Step 6	Click on the link under "Video Streaming Facility"

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	<p>The video streaming link will be kept open for the Members from 3:00 p.m. (IST) i.e. 30 minutes before the time scheduled to start the 13th AGM and the Company may close the window for joining the VC/OAVM facility 30 minutes after the scheduled time to start the 13th AGM i.e. up to 4:00 p.m. (IST).</p> <p>If the e-mail address is registered with the Company/the Depository Participant, the login credentials and procedure for remote e-voting will be sent on the registered e-mail address of the Members. Please note that same login credentials are required for participating in the AGM through VC/OAVM and voting on resolutions during the 13th AGM.</p> <p>Detailed instructions for attending the AGM is provided at point No. 4 of the Notes to the Notice.</p>
Contact details for technical assistance for VC participation	<p>E-mail: evoting@nsdl.co.in; amitv@nsdl.co.in Toll free no.: 1800-222-990 Contact Name : Mr. Amit Vishal, Senior Manager, NSDL Contact No.: 022-2499 4360</p>
Submission of queries / questions with regards to Financial Statements or any other agenda item contained in Notice	Email to cs.mll@mahindra.com before July 28, 2020 by 10:00 a.m. (IST) mentioning DP ID and Client ID / Folio No. and contact details
Registration as Speaker Shareholder at the AGM	Email to cs.mll@mahindra.com before July 28, 2020 by 10:00 a.m. (IST) mentioning DP ID and Client ID / Folio No. and registered mobile number
Important Guidelines for attending the AGM through VC	<ul style="list-style-type: none"> AGM can be attended through desktops/laptops/smartphones with internet facility; Members connecting from using mobile hotspot/mobile internet may experience Audio/Video loss due to fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches; Suggested minimum download and update speed required is 2 Mbps; Members can verify their internet network connectivity by going to: https://mediatest.webex.com Ensure no other applications are running in the background.
E-mail and contact details Registration/Updation/ Receipt of credentials for E-voting	
Web-portal	For e-mail address, PAN and Mobile No.: https://linkintime.co.in/EmailReg/Email_Register.html
Physical Shareholders	Writing an e-mail with request letter mentioning name, folio number and scan copy of Self-attested PAN and cancelled cheque leaf bearing name of the Member to Link Intime at rnt.helpdesk@linkintime.co.in or the Company at cs.mll@mahindra.com for updation of records and to receive credentials for e-voting and participation at AGM. Or Using above web-portal links
Demat Shareholders	Connecting with your respective Depository Participants Or Using above web-portal links (for updation of e-mail address, PAN, Mobile No. and upload of dividend exemption documents only)
Benefits of registering/updating e-mail address and contact details	<ul style="list-style-type: none"> Receive electronic copy of 13th AGM and Annual Report Receive electronic mandate of dividend credit directly to registered Bank account, if approved at the 13th AGM Receive electronic copy of TDS Certificate on dividend, if approved at the 13th AGM Participate electronically at the 13th AGM Save the Environment by supporting the green initiative of the Company
E-voting Details	
Cut-off date to determine Shareholders eligible for e-voting	Thursday, July 23, 2020
Remote e-voting start time and date	9:00 a.m. (IST), Saturday, July 25, 2020
Remote e-voting end time and date	5:00 p.m. (IST), Wednesday, July 29, 2020
Electronic voting during the AGM	Thursday, July 30, 2020, 3.30 p.m. onwards (on announcement by Chairman)
E-voting agency and website for e-voting	National Securities Depositories Limited https://www.evoting.nsdl.com/

Particulars	Details
Name, address and contact details of e-voting service provider, in case of queries/ complaints/ grievances.	Name: Amit Vishal, Senior Manager, NSDL or Pallavi Mhatre, Manager, NSDL Address: NSDL, 4th Floor, A-Wing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai-400013. E-mail: evoting@nsdl.co.in ; amitv@nsdl.co.in ; pallavid@nsdl.co.in Toll Free No.: 1800-222-990 Contact Nos.: 022-2499 4360 or 022-2499 4545
Instructions for e-voting	<p>Step 1 Click on NSDL e-voting website: https://www.evoting.nsdl.com</p> <p>Step 2 Click on "Login" under the first left tab "Shareholder/Member"</p> <p>Step 3 Login using your remote e-voting credentials Members who do not have the User ID and Password for e-voting or have forgotten the User ID and Password may retrieve the same by following the remote e-voting instructions mentioned in the Notice. Further Members can also use the OTP based login for logging into the e-voting system of NSDL.</p> <p>Step 4 Select EVEN for the Company's AGM : 113052</p> <p>Step 5 Go to "e-Voting" under the first left tab</p> <p>Detailed instructions provided at point No. 21 (e) to the Notes to the Notice.</p>
Scrutiniser	Mr. Makarand Joshi or failing him Ms. Kumudini Bhalerao of M/s. Makarand M. Joshi & Co., Practising Company Secretary
Link to access transcript of the 13th AGM	https://www.mahindralogistics.com/investor
Dividend for Financial year ended 2019-20	
Rate of Final Dividend for FY 2019-20 recommended By Board	₹ 1.50/- per equity share of ₹ 10/- each (15%)
Final Dividend Record Date	Close of Business hours on Friday, July 24, 2020
Final Dividend Payment Date	On or after Friday, July 31, 2020
Book Closure Dates	Saturday, July 25, 2020 to Thursday, July 30, 2020 (both days inclusive)
Information of Taxation on Dividend	Effective April 1, 2020 TDS shall be deducted by the Company on the dividend payable to Shareholders as per the below rates
	Resident Shareholders with valid PAN 7.5%
	Resident Shareholders without valid PAN 20%
	Non-Resident Shareholders 20%
	No TDS shall be deducted for Resident Shareholder having valid PAN if the dividend payable is less than ₹5,000/- per financial year and no withholding of tax is applicable in cases of resident Insurance Companies and resident Mutual Fund Shareholders.

Particulars	Details
Documents to be submitted by each category for availing exemption of TDS	<p>Resident Individual Shareholder with PAN</p> <ol style="list-style-type: none"> Form 15G (If Taxable Income for FY 2021 is not more than Rs 5 Lakhs); Form 15H (In case of Resident Individual's age 60 years or more). <hr/> <p>Mutual Funds and Insurance Companies</p> <p>Insurance Companies: a declaration that it has full beneficial interest with respect to the shares owned by it along with PAN.</p> <p>Mutual Funds: Self-declaration that they are specified in Section 10 (23D) of the Act along with self-attested copy of PAN card and registration certificate.</p> <hr/> <p>Resident Company/Firm/HUF/AOP/Trust</p> <ol style="list-style-type: none"> Lower withholding tax certificate; Self-attested copy of PAN card and registration certificate; Documentary Evidence for Tax exemption Status. <hr/> <p>Resident Alternative Investment Funds (AIF)</p> <p>AIF established/incorporated in India: Self-declaration that its income is exempt under Section 10 (23FBA) of the Act and they are governed by SEBI regulations as Category I or Category II AIF along with self-attested copy of the PAN card and registration certificate.</p> <hr/> <p>Non-Resident Shareholder seeking DTAA Benefit</p> <ol style="list-style-type: none"> Copy of Tax Residency Certificate (TRC) for the FY 2020-21; Self-Declaration in Form 10F for Financial Year 2020-21 (on letterhead for non-individual non-resident Shareholder); Self-attested PAN Card; Self-declaration of Beneficial Ownership; Self-declaration for not having Permanent Establishment in India in accordance with the applicable Tax Treaty; Any other documents as prescribed under the Income tax act for lower withholding of taxes if applicable. <hr/> <p>It may be further noted that in case the tax on the said Dividend is deducted at a higher rate in the absence of receipt of the aforementioned details/documents, Members would still have an option available with them to file the return of income and claim an appropriate refund, if eligible.</p> <hr/> <p>Web-portal for submission of documents for availing TDS benefits</p> <p>Upload documents on https://linkintime.co.in/formsreg/submission-of-form-15g-15h.html or alternatively e-mail on cs.mll@mahindra.com before July 24, 2020.</p> <p>No documents received after July 24, 2020 will be considered for withholding tax for payment for final dividend for FY 2019-20.</p> <hr/> <p>FAQs and information of applicable rates of TDS</p> <p>https://www.mahindralogistics.com/media/pdf_files/taxationon-dac8be9e98f4278.pdf</p> <hr/> <p>Web-portal for Physical Shareholders for updating Bank Mandates for electronic credit of Final Dividend for FY 2019-20</p> <p>https://www.linkintime.co.in/EmailReg/Email_Register.html for updating email address and bank account details for the limited purpose of credit of dividend for the financial year 2019-20 directly into their bank accounts.</p> <hr/> <p>Statement of unpaid/unclaimed Dividends of the Company as on March 31, 2020</p> <p>https://www.mahindralogistics.com/investor/shareholder-information</p>

Particulars	Details		
FAQs and process for claiming unpaid dividend	https://www.mahindralogistics.com/media/pdf_files/faqsonuncl-4d53df1c7af0e81.pdf		
Registrar and Share Transfer Agent			
Name, address and Contact details of Registrar and Share Transfer Agent	Link Intime India Private Limited Unit: Mahindra Logistics Limited Address: C-101, 1st Floor, 247 Park, L. B. S. Marg, Vikhroli (West), Mumbai-400 083 Website: https://www.linkintime.co.in/ E-mail ID: rent.helpdesk@linkintime.co.in Phone: +91 22 4918 6000 / 6200		
Company's investor desk			
Retail Shareholders	Ms. Brijbala Batwal Company Secretary and Compliance Officer Mahindra Towers, P. K. Kurne Chowk, Worli, Mumbai-400 018. E-mail ID : cs.mll@mahindra.com		
Institutional Investors	Mr. Yogesh Patel Chief Financial Officer & Chief Investor Relations Officer 1A & 1B, 4th Floor, Techniplex 1, Techniplex Complex, Veer Savarkar Flyover, Goregaon (West), Mumbai-400 062. E-mail ID : cfo.mll@mahindra.com		
Other details			
Details of Holding Company, Subsidiary Company and Joint Venture Company	Name	Holding/Subsidiary/Joint Venture	% Shareholding (as on March 31, 2020)
	Mahindra & Mahindra Limited	Holding Company	58.45
	Lords Freight (India) Private Limited	Subsidiary Company	82.92
	2 x 2 Logistics Private Limited	Subsidiary Company	55.00
	Transtech Logistics Private Limited	Joint Venture Company	39.79
Listing of Equity Shares of the Company	Mahindra Logistics Limited made an initial public offer in 2017 and its equity shares are listed on Stock Exchanges in India effective November 10, 2017		
Stock Exchanges where Company's equity shares are listed	Stock Exchange	BSE Limited	National Stock Exchange of India Limited
	Security Code/Symbol	540768	MAHLOG
